

Declaration Form

By signing below and completing the invoice form, I _____ attest that I;

- Have paid the student the wages reflected on the paystubs and the invoice.
- Have not received or will not receive funding through Tourism HR Canada or another program delivery partner for more than one Student Work Placement Program subsidy per student placement (see DocuSign Agreement; page 11-12, point 14).
- Have not received and will not receive funding from other federal sources for student placements for which applications have been submitted to Tourism HR Canada Student Work Placement Program (see DocuSign Agreement; page 11-12, point 14).
- Have declared if, and how much, a placement is being partially funded by other non-federal sources (see previous point for reference).

Date (DD-MM-YYYY): _____

Employer Full Name: _____

Signature: _____



INVOICE

Legal Business Name	
Street Address	
City	
Province/Territory	
Postal Code	
Business/HST Number	

INVOICE #	DATE

BILL TO:

Tourism HR Canada
901 -275 Slater Street
Ottawa, Ontario K1P 5H9

DESCRIPTION	
Propel Student Work Placement Program – Student wage subsidy.	
COMPLETE ALL THE INFORMATION BELOW	
Name of Student	
Application ID	
Start Date of Placement	
End Date of Placement	
Wage Subsidy Percent Eligible	50% (up to maximum \$5,000)
Hourly Wage Rate	\$
Gross Total Wages <i>No tips, commissions or gratuities included</i>	\$
TOTAL WAGE SUBSIDY AMOUNT DUE	\$

**For EFT payments, please attach a copy of a Void Cheque complete the form provided by
Tourism HR Canada**

Please make cheque payable to:	
Mail to:	